



05

MAIN FEATURES

Just open AmEx website and login in with your account

Go To "Transactions" web page and select desired period

Browse to "transaction" page and apply the filter to get.

Export transactions to CSV

Export the selected report to a CSV file and save it to your local computer.

Upload CSV to Business Central and process

In Business Central open "AmEx Transaction" page and upload the CSV file.

Login in your AmEx account

Transactions are now right at your finger

Transactions are imported and are now available for processing.



01 Transactions

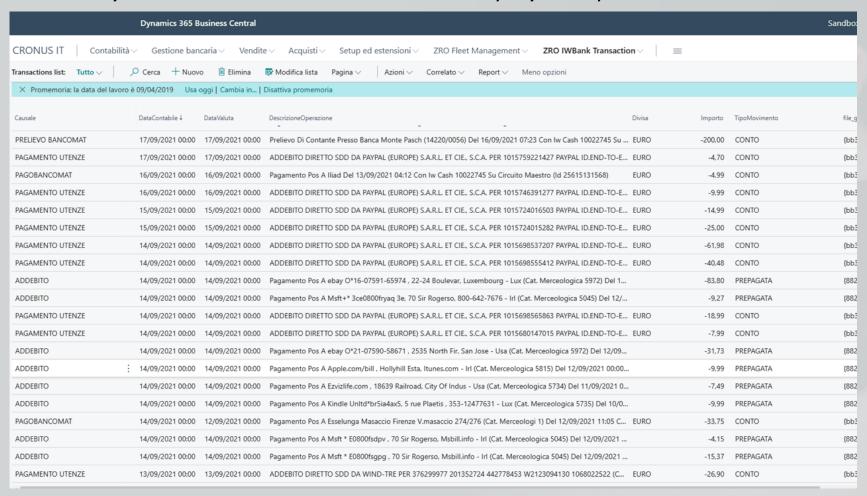
AmEx transactions, once imported, may be processed for further management.

- 1. Employee Expenses management
- 2. Payments Journal
- 3. Bank Account Ledger Entries

Employee Expenses Management



AmEx statements are synchronized with the "APP365 - Employee Expenses" business central app.



Bank Account Ledger Entries and Payment Journals



AmEx statements are available for further processing in Employee' Expenses, Bank Account Ledger Entries and Payment Journals managements.

